

Job Description

Job Title: Director, Augusta University Wesley Foundation

Reports To: United Methodist North Georgia Conference District Superintendent and the Augusta Wesley Foundation Board

Time Commitment: 15-20 hours/week

Salary: \$25,200/year or \$2100/monthly

Location: The Foundry, 801 Greene Street, Augusta GA 30901

Roles and Responsibilities

The Augusta Wesley Foundation Director is responsible for the following:

- Planning ongoing worship programming to include: Weekly worship, Freshley, Bible Studies,
- Planning special event programming to include: Mission Trips, Fund Raising, Student Recruiting
- Managing the Volunteers and Student Leadership
- Attending Board Meetings and providing quarterly updates
- Advocating for the ministry through local university Chaplains, Pastors, and Local Leaders
- Communicating with the Board of Higher Education in-person as required
- Communicating with the Board of Higher Education through required paperwork and updates
- Overseeing all social media messages to ensure consistency with the Foundation message
- Discipling and Mentoring students through their time at Augusta University

Background Requirements

The Augusta Wesley Foundation Director shall have the following requirements:

- At least three years of experience in working in the United Methodist Church in programmatic areas (less experience will be considered if the candidate is agreeable to mentoring for the first year on the job)
- Affiliated with the United Methodist Church as an employee or member
- Agree to the Mission Statement of the Augusta Wesley Foundation
- Enjoy working with and relate to college age students
- Self-disciplined, budget conscious, and have a strong faith